



## **Good Samaritan Project Assistance Criteria**

The Good Samaritan Project exists to help eligible employees who are facing a real hardship involving basic needs such as housing, utilities, food, transportation, medical/family crisis, or other urgent situations. Assistance may include a non-interest loan, connection to charities or community resources, counseling, or other practical support. Assistance is not guaranteed and is subject to review and approval.

### **Basic Eligibility**

To be considered, an employee must:

1. Demonstrate verifiable good character—honesty, promptness in showing up to work, fostering goodwill and respect among teammates.
2. Have worked for the company at least **12 months**.
3. Have completed all required **HUB** or required training per their employer's requirements.
4. Be regularly working scheduled shifts.
5. Have a legitimate hardship involving basic needs or work stability.

### **Request Process**

Employees should begin the request with their **General Manager**, who should confirm basic eligibility and submit the request to the program director via our online application via our website at [jscaa.com/goodsamaritan](https://jscaa.com/goodsamaritan)

### **Documentation**

Employees may be asked to provide documentation, such as a rent notice, utility notice, car repair estimate, bill, eviction notice, or other proof of need. Lack of documentation may delay or prevent assistance.

## **Non-Interest Loans**

If assistance is provided as a non-interest loan, the employee must undergo a budget review and complete all required loan documents before funds are issued. The employee agrees to complete a financial literacy course as a result of receiving a loan.

## **Requests That Usually Do Not Qualify**

The program is generally not intended for:

- Credit card debt
- Payday loans
- Non-essential purchases
- Repeated financial shortages without a plan
- Requests without documentation
- Employees who refuse available outside resources

## **Repeat Requests and Exceptions**

Repeat requests may require additional review. Exceptions may be considered for serious hardship, safety concerns, or unusual circumstances, but must be approved by the program director.